

Guidelines for Requesting Reinstatement to EOPS/CARE for 2014-15

- Reinstatement is **not** guaranteed. Follow the instructions below for the category that fits your situation and submit your responses and all required documents **no later than the first day of the semester.**
 - Reinstatement requests will be considered only as program space is available and on a first-come, first-served basis. Priority for reinstatement will be given to students who also qualify as CARE, YESS and veteran students.
 - The quality, thoughtfulness, and completeness of your responses to the question prompts will be reviewed by a committee which includes the EOPS Associate Dean, an EOPS Counselor, and staff person. **This is your chance to demonstrate that you have a well-developed plan for re-focusing your efforts on your academic progress.**
 - The review committee will make a decision only **after** the program's new/continuing student numbers for the semester are finalized and space available is known (typically around the 3rd week of the semester).
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- **Former SAC EOPS/CARE student with a break in continuous enrollment (Fall/Spring) in good academic standing:**
 - Complete an EOPS application **at the next open enrollment period.**
 - **Student who is applying for reinstatement after having been dropped in the previous semester (fall, spring) for non-compliance with the EOPS Mutual Responsibility Contract (MRC).**
 - Provide responses to the question prompts which begin below.
 - **Student who is applying for reinstatement after leaving EOPS while on probation.**
 - Student with break in continuous enrollment needs to complete EOPS application **at the next open enrollment period.**
 - Provide responses to the question prompts which begin below.
 - **Student who is applying for reinstatement after termination from EOPS/CARE program and/or academic disqualification.**
 - Student with break in continuous enrollment needs to complete EOPS application **at the next open enrollment period.**
 - Submit a transcript showing successful completion of at least 12 units with a minimum 2.0 GPA in a semester that **followed** their termination from EOPS/CARE and/or expulsion from RSCCD (SAC or SCC).
 - Provide responses to the question prompts which begin below.
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STUDENT: You may use the space below to write your responses or submit a word-processed document (limit to 1.5 pages).

Name: _____ Student ID: _____

Email Contact: _____ Phone: _____

What is your understanding of why you were dropped from the EOPS Program?

Why is re-instatement to EOPS important to your plans for academic success?

Tell us of at least two SAC campus resources and services (outside of those offered by EOPS) that you will use to contribute to your academic success.

ANSWER THESE QUESTIONS ONLY IF YOU ARE CURRENTLY PLACED ON PROBATION STATUS OR HAVE BEEN ACADEMICALLY DISQUALIFIED FROM SANTA ANA COLLEGE.

Explain what factors (learning challenges, personal behaviors or choices, family/work responsibilities) contributed to your poor academic performance.

What are your plans for minimizing how these factors will impact your academic performance in the future?

If you are re-instated to EOPS, tell us what you will do to ensure that you meet all program expectations, requirements and deadlines.

Any other information you would like the committee to consider in reviewing your application for re-instatement?